

Agenda Item 16.3

Financial and Administrative Issues

Mid-term Report on Budgetary Issues
2021

Document 16.3

Mid-term Report on Budgetary Issues 2020

Action Requested

- Take note
- Comment

Submitted by

Secretariat

MID-TERM REPORT ON BUDGETARY ISSUES 2021

1. This report has been prepared using information provided by CMS Administrative and Finance Management Unit (AFMU).
2. The report contains figures as recorded in the enterprise resource planning system "Umoja" as at 30 June 2021. The report is presented in euro, after conversion from the US dollar figure reports generated by Umoja and cleared by AFMU. All euro figures are approximations due to variations in the exchange rate between euro and US dollar. All figures are rounded to the next full euro.
3. The following voluntary contribution was received in the reporting period.

Donor	Currency	Euro	Purpose
United Kingdom	GBP 10,000	11,700	Conservation Projects

Income to the General Trust Fund

4. Table 1 below shows contributions to the ASCOBANS General Trust Fund as of 30 June 2021. Pledges are based on Annex 2 of [Resolution 9.6](#).

Table 1. Status of assessed contributions as at 30 June 2021 (in euro)

Party	Pledges	Collections	Unpaid pledges
Belgium	14,620	14,620	
Denmark	9,865	9,865	
Finland	7,497	7,497	
France	43,903	43,903	
Germany	43,903	43,903	
Lithuania	1,264	1,264	
Netherlands	24,146	24,146	
Poland	14,281	0	14,281
Sweden	16,133	16,133	
United Kingdom	43,903	43,903	
Total	219,515	205,234	14,281

Expenditure of the General Trust Fund

5. Table 2 shows the approved budget for 2021 (as per [Resolution 9.6](#)) and the status of expenditures as recorded in Umoja at 30 June 2021. The table also factors in the carry-over from 2020 of EUR 100,857.
6. A total expenditure of EUR 92,887 has so far been reported for the period from January to June 2021.
7. The balance on the budget line for conservation projects stands at an estimated EUR 65,753.
8. As agreed with the Chair and Vice-Chair of the Advisory Committee, all savings (carry-over) were allocated to conservation projects, except the carry-over from the budget lines for Administrative Assistant, consultants, staff travel, and expert travel, which were kept in their respective lines.

Table 2. Expenditure and balance (in euro)

Budget Item	MOP-approved budget for 2021	Carry-over from 2017-2020 budget	Expenditure as at 30 Jun 2021 ¹	Balance as at 30 Jun 2021
Staff personnel				
Executive Secretary, 3%	6,476	0	2,985	3,491
Senior Advisor, 15%	23,918	0	11,455	12,463
Associate Coordination Officer, 75%	99,873	0 ²	43,539	56,334
Administrative Assistant, 50%	35,534	12,738	15,986	32,286
Consultants	2,040	4,233	2,540 ³	3,733
Total	167,841	16,971	76,505	108,307
Travel				
Staff travel	5,412	4,607	0	10,019
Experts' travel	1,948	1,923	0	3,871
Total	7,360	6,530	0	13,890
Grants out				
Conservation projects	0	65,753 ⁴	0	65,753
Total	0	65,753	0	65,753
Meetings				
Meeting of the Parties	0	0	0	0
Meeting of the Advisory Committee	0	0	0	0
Meetings of Working Groups	1,020	0	0	1,020
Total	1,020	0	0	1,020
Expendable & non-expendable equipment				
Office supplies	542	0	0	542
Office equipment	918	0	0	918
Total	1,460	0	0	1,460
Operating costs				
Operation / maintenance computers	216	0	0	216
IT Services	11,040	0	4,057 ⁵	6,983
Operation / maintenance of printers	324	0	0	324
Information material / outreach and education work	1,624	0	0	1,624
Reference material	130	0	65 ⁶	65
Website maintenance and development	2,164	0	814 ⁷	1,350
Tel and fax, postage and miscellaneous	1,082	0	760 ⁸	322
Total	16,580	0	5,696	10,884
Sub-total	194,261	89,254	82,201	201,314
UN PSC, 13%	25,254	11,603	10,686	26,171
Grand Total	219,515	100,857	92,887	227,485

¹ Estimated expenditure in euro. Conversion rate used was USD 1 = EUR 0.828, the average UN exchange rate for the period from January to June 2021. Totals may be affected by rounding.

² EUR 18,005 covered by the carry-over of the Administrative Assistant's budget line from the 2017-2020 budget.

³ Towards report writer fees.

⁴ 2020 carry over of 40BAL / SB-000143.03 (ASCOBANS core budget, old), excl. staff personnel total and travel budget lines.

⁵ UNV IT services.

⁶ Cost-sharing of the UN Bonn Public Information Clerk position.

⁷ Website hosting, maintenance, and upgrade to latest technological requirements.

⁸ Consists of courier service allocation of EUR 600 for 2021 (unused amount will be credited in the end of 2021) and USD 200 for covering discrepancy on a consultancy fee payment, due to changes in currency exchange rates.