

Agenda Item 1

Opening of the Meeting

Adoption of the Agenda

Document 1.2.b rev.1

**Provisional Annotated Agenda and
Schedule**

Action Requested

- Take note
- Comment

Submitted by

Secretariat



**NOTE:
DELEGATES ARE KINDLY REMINDED
TO BRING THEIR OWN COPIES OF DOCUMENTS TO THE MEETING**

Secretariat's Note

The Rules of Procedure adopted at the 19th Meeting of the ASCOBANS Advisory Committee remain in force until and unless an amendment is called for and adopted.

Provisional Annotated Agenda and Schedule

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
Tuesday, 5 September				
9.30 – 10.30	1. Opening of the Meeting <i>The Meeting will be opened at 9.30 on Tuesday, 5 September 2017.</i>			
	1.1 Welcoming Remarks <i>The Host, the Chair and the Secretariat will make introductory remarks.</i>			
	1.2 Adoption of the Agenda <i>The Chair will draw the meeting's attention to the Rules of Procedure. The Rules of Procedure adopted at AC22 remain in force unless an amendment is called for.</i> <i>The Chair will invite the meeting to review the Provisional Agenda and schedule and to make any proposals for amendment prior to their adoption.</i> <i>Late items and topics to be discussed under item 10 (Any other Business) may be suggested.</i> <i>The establishment of working groups already foreseen may be proposed.</i>		Doc.1.2.a (Agenda) Doc.1.2.b (Annotated Agenda & Schedule) Inf.1.2.a (Rules of Procedure) Inf.1.2.b (List of Documents)	Agenda adopted Timetable endorsed Working groups established (if needed)
	1.3 Opening of the Scientific Session		Doc.1.3 (Work Plan Progress)	Note taken

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	<i>The Secretariat will introduce the overview of progress made with the implementation of the Work Plan.</i>			Guidance given
	4. SCANS-III results and its implications for ASCOBANS <i>Presentation by Kelly Macleod (JNCC, UK), followed by discussion.</i>	(WPA 27) Review new information on population size, distribution, structure, life-history parameters and causes of any changes in the ASCOBANS Area of populations of small cetaceans. Make appropriate recommendations to Parties and other relevant authorities.	Inf.4.1.a (SCANS-III report)	Note taken Guidance given
Coffee/Tea Break (10.30 – 11.00)				
11.00 – 12.30	5. Review of new information on threats to small cetaceans (reporting cycle 2016 only)			
	5.1 Disturbance			
	5.1.1 Underwater Noise <i>Yanis Souami, Co-chair of the Joint Noise Working Group, will provide an update on underwater noise issues and summarize the status quo in the agreement area, taking into account the information submitted in national reports. He will update the meeting on the activities of the Working Group. Parties will be invited to present related points from their national reports.</i>	(WPA 6) Review new information on underwater noise , its impacts on small cetaceans and their prey species, mitigation measures, technological developments, best practises and guidelines. Make recommendations to Parties and other relevant authorities for further action. (WPA 69) Make full use of the information submitted [through national reports] in order to assess progress in implementation of the	Doc.15.1.a (National reporting template) Doc.15.1.b (National reporting tables) Inf.5.1.1.a (Comments Peter Tyack) Inf.5.1.1.b (ECS workshop) Inf.5.1.1.c (Joint NWG Report) Inf.5.1.1.d (Marine Noise, CMS)	Note taken Guidance given

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	<p><i>The National Reporting Format (2016) will be reviewed in order to improve the reporting cycle in 2020.</i></p> <p><i>Those submitting documents for this item will be given opportunity to highlight key points.</i></p> <p><i>Participants will be given the opportunity to present new information on the subject.</i></p>	<p>Agreement and make recommendations to Parties.</p>	<p>Inf.5.1.1.e (Technical Support Information, EIA Guidelines, CMS)</p> <p>Inf.5.1.1.f (Comments Geoff Prideaux)</p> <p>Inf.15.a (Belgium)</p> <p>Inf.15.c (Finland)</p> <p>Inf.15.d (France)</p> <p>Inf.15.e (Germany)</p> <p>Inf.15.h (Poland)</p> <p>Inf.15.j (UK)</p> <p>Resolution 8.11</p>	
	<p>5.1.2 Ocean Energy</p> <p><i>The meeting will be shown a presentation by Philippe Le Niliot, Deputy Director of the Iroise Marine Natural Park, on the Sabella tidal turbine project in Brittany, France.</i></p> <p><i>Yanis Souami, Co-chair of the Joint Noise Working Group, will provide an update on ocean energy issues and summarize the status quo in the agreement area, taking into account the information submitted in national reports.</i></p> <p><i>Parties will be invited to present related points from their national reports.</i></p>	<p>(WPA 7) Review new information on ocean energy, its impacts on small cetaceans, mitigation measures, technological developments, best practices and guidelines. Make recommendations to Parties and other relevant authorities for further action.</p>	<p>Doc.15.1.a (National reporting template)</p> <p>Doc.15.1.b (National reporting tables)</p> <p>Inf.15.a (Belgium)</p> <p>Inf.15.c (Finland)</p> <p>Inf.15.d (France)</p> <p>Inf.15.e (Germany)</p> <p>Inf.15.h (Poland)</p> <p>Inf.15.j (UK)</p> <p>Resolution 8.6</p>	<p>Note taken</p> <p>Guidance given</p>

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	<p><i>The National Reporting Format (2016) will be reviewed in order to improve the reporting cycle in 2020.</i></p> <p><i>Participants will be given the opportunity to present new information on the subject.</i></p>			
Lunch Break (12.30 – 13.30)				
13.30 – 15.00	5.1.2 Ocean Energy (continued)			
	5.2 Habitat Change and Degradation			
	<p>5.2.1 Unexploded Ordnance</p> <p><i>Yanis Souami, Co-chair of the Joint Noise Working Group, will provide an update on unexploded ordnance issues and summarize the status quo in the agreement area, taking into account the information submitted in national reports.</i></p> <p><i>Parties will be invited to present related points from their national reports.</i></p> <p><i>The National Reporting Format (2016) will be reviewed in order to improve the reporting cycle in 2020.</i></p> <p><i>Participants will be given the opportunity to present new information on the subject.</i></p>	<p>(WPA 11) Review new information on underwater munitions, their impacts on small cetaceans and cetacean habitat, and methods for their environmentally-friendly removal. Make recommendations to Parties and other relevant authorities for further action.</p>	<p>Doc.15.1.a (National reporting template)</p> <p>Doc.15.1.b (National reporting tables)</p> <p>Inf.15.a (Belgium)</p> <p>Inf.15.c (Finland)</p> <p>Inf.15.d (France)</p> <p>Inf.15.e (Germany)</p> <p>Inf.15.h (Poland)</p> <p>Inf.15.j (UK)</p> <p>Resolution 8.8</p>	<p>Note taken</p> <p>Guidance given</p>

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
Coffee/Tea Break (15.00 – 15.30)				
15.30 - 17.30	5.3 Management of Cumulative Impacts			
	5.3.1 Marine Spatial Planning <i>Penina Blankett (Finland) will provide an update on MSP matters and summarize the status quo in the agreement area, taking into account the information submitted in national reports and providing an example from the Baltic region.</i> <i>Parties will be invited to present related points from their national reports.</i> <i>The National Reporting Format (2016) will be reviewed in order to improve the reporting cycle in 2020.</i> <i>Participants will be given the opportunity to present new information on the subject.</i>	<p>(WPA 18) Review best practice approaches to management of cumulative impacts on small cetaceans and their habitats, such as marine spatial planning. Make recommendations to Parties and other relevant authorities for further action.</p> <p>(WPA 19) Contribute to the development of risk maps showing the spatial and temporal (by season) distribution of activities that have an impact on cetaceans, including information provided in National Reports, taking into account the work done by other organizations (funding may be required).</p>	<p>Doc.15.1.a (National reporting template)</p> <p>Doc.15.1.b (National reporting tables)</p> <p>Inf.15.a (Belgium)</p> <p>Inf.15.c (Finland)</p> <p>Inf.15.d (France)</p> <p>Inf.15.e (Germany)</p> <p>Inf.15.h (Poland)</p> <p>Inf.15.j (UK)</p> <p>Resolution 8.9</p>	<p>Note taken</p> <p>Guidance given</p>
	5.4 Other <i>Those submitting documents on any threats to small cetaceans not covered above will be given opportunity to highlight key points.</i> <i>Participants will be given the opportunity to present new information on any threats to small cetaceans not covered above.</i>		<p>UNEP/CMS/COP12/Inf.15 (Review of bycatch mitigation)</p>	<p>Note taken</p> <p>Guidance give</p>

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
Wednesday, 6 September				
9.00 – 10.30	2. Species Action Plans			
	2.1 Recovery Plan for Baltic Harbour Porpoises (Jastarnia Plan)	(WPA 22) Evaluate progress in the implementation of the Recovery Plan for Baltic Harbour Porpoises (Jastarnia Plan), establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan.	Doc.2.1.a (Report JG12) Doc.2.1.b (Report JG 13) Doc.2.1.c (TORs Coordinator) Resolution 8.3	Note taken Guidance given Action Points endorsed
	2.3 Conservation Plan for the Harbour Porpoise Population in the Western Baltic, the Belt Sea and the Kattegat <i>The meeting will be shown a presentation by Ida Carlén, the new chair of the Jastarnia Group. She will update the meeting on the most recent joint meeting, the group' activities and recommendations related to both action plans. Baltic and Belt Sea Parties will be invited to present related points from their national reports.</i>	(WPA 24) Evaluate progress in the implementation of the Conservation Plan for Harbour Porpoises in the Western Baltic, the Belt Seas and the Kattegat, establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan. (WPA 50) Organize meetings of regional working groups (Jastarnia Group, North Sea Group) at intervals defined in each group's ToR.		
	2.2 Conservation Plan for Harbour Porpoises in the North Sea	(WPA 23) Evaluate progress in the implementation of the Conservation Plan for Harbour Porpoises in the	Doc.2.2 (Report NSG6) Doc.2.1.c (TORs Coordinator)	Note taken Guidance given

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
	<p><i>The meeting will be shown a presentation by Peter Evans, the chair of the North Sea Group. He will update the meeting on the most recent joint meeting, the group's activities and recommendations related to both action plans.</i></p> <p><i>North Sea Parties will be invited to present related points from their national reports.</i></p>	<p>North Sea, establish further implementation priorities, carry out the periodic review of the Plan and promote the implementation of the Plan.</p> <p>(WPA 50) Organize meetings of regional working groups (Jastarnia Group, North Sea Group) at intervals defined in each group's ToR.</p>		Action Points endorsed
	<p>2.4. Draft Conservation Plan for the Common Dolphin</p> <p><i>The meeting will be shown a presentation on the status of the draft Action Plan, with emphasis on the proposed actions.</i></p>	<p>(WPA 25) Finalize the Conservation Plan for Common Dolphins and circulate it to the Parties for adoption.</p>	Resolution 8.4	Note taken Guidance given List of actions reviewed Process for adoption agreed
Coffee/Tea Break (10.30 – 11.00)				
11.00 - 12.30	2.4 Draft Conservation Plan for the Common Dolphin (continued)			
	3. Special Species Session: White-beaked dolphin			
	<p>3.1 Introduction and Conservation Status</p> <p><i>The meeting will be shown a presentation by Peter Evans on population status and structure, distribution, life history, threats and pressures affecting the White-beaked dolphin.</i></p>	<p>(WPA 49) Arrange for a special session dealing with a species selected by the previous meeting at each meeting of the Advisory Committee, covering issues such as population status and structure, distribution, abundance, life history, threats and pressures, the</p>	<p>Inf.3.1.a (White-beaked dolphin review 2008)</p> <p>Inf.3.1.b (White-beaked dolphin review 2016)</p> <p>AC20/Doc.4.1.c (Workshop report on White-beaked</p>	Note taken Species to be highlighted at AC24 agreed

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
	<i>The meeting will agree on a species to be the focus of a special session at AC24 in 2018.</i>	conservation status and recommendations for research and conservation actions.	dolphins in the Northeast Atlantic)	
	3.2 Recommendations for Research and Conservation Actions <i>There will be a facilitated discussion to collate recommendations for research and conservation actions.</i>			Note taken Guidance given
	6. Relevant EU Policy			
	6.1 Common Fisheries Policy <i>There will be a presentation on relevant developments under the CFP.</i> <i>Participants will be given the opportunity to present new information on the subject.</i>	(WPA 47) Work towards strengthening or establishing positive relationships with stakeholders, especially the fishing industry and European fisheries Advisory Councils. (WPA 58) Identify priorities and improve co-operation between ASCOBANS and institutions of the European Union.	Inf.6.1.a (Bycatch workshop report) Inf.6.1.b (WDC bycatch) Inf.6.1.c (WDC EC Regulation)	Note taken Guidance given
	6.2 Marine Strategy Framework Directive <i>There will be a presentation on relevant developments under the MSFD.</i> <i>Participants will be given the opportunity to present new information on the subject.</i>	(WPA 47) Work towards strengthening or establishing positive relationships with stakeholders, especially the fishing industry and European fisheries Advisory Councils. (WPA 58) Identify priorities and improve co-operation between ASCOBANS and institutions of the European Union.	Inf.6.1.a (Bycatch workshop report)	Note taken Guidance given

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Lunch Break (12.30 – 13.30)				
13.30 – 15.00	6.3 Habitats Directive <i>There will be a presentation on relevant developments under the Habitats Directive.</i> <i>Participants will be given the opportunity to present new information on the subject.</i>	(WPA 58) Identify priorities and improve co-operation between ASCOBANS and institutions of the European Union.	Inf.6.1.a (Bycatch workshop report)	Note taken Guidance given
	7. Cooperation with other Bodies			
	7.1 Reports by the Secretariat, Parties and Partners <i>The Secretariat will highlight the compilation of reports from other meetings. Contributors will be given the opportunity to highlight key points.</i> <i>Parties will be invited to present related points from their national reports.</i> <i>Partners will be given opportunity to present information on the subject</i>	(WPA 59) Ensure close collaboration with the Secretariats and scientific advisory bodies of the CMS Family on all issues of mutual interest. (WPA 61) Seek to cooperate closely with CBD, ECS, HELCOM, ICES, IWC, NAMMCO, OSPAR, UNCLOS, UNEP and other relevant organizations. (WPA 64) Seek to strengthen collaboration with civil society organizations and non-governmental organizations. (WPA 66) Insofar as budgetary provisions and guidance allow for it, ensure proper representation at meetings of other relevant organizations.	Inf.7.1.a (Reports from other Meetings) Inf.7.1.b (Letter from NAMMCO) Inf.7.1.c (NAMMCO WG)	Note taken Comments made Guidance given Topics for ECS Workshop(s) for 2018 agreed AC23 to decide on a potential joint process regarding an assessment of harbour porpoises in the North Atlantic with NAMMCO

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	<p>7.2 Cooperation and Joint Initiatives with CMS</p> <p><i>The Secretariat will present relevant policy matters to be tabled at CMS COP12 (23-28 Oct) and highlight recent developments.</i></p> <p><i>The meeting will be requested to take note of progress and decide on next steps related to the implementation of the Strategic Plan for Migratory Species.</i></p>	<p>(WPA 59) Ensure close collaboration with the Secretariats and scientific advisory bodies of the CMS Family on all issues of mutual interest.</p> <p>(WPA 60) Seek to implement the Strategic Plan for Migratory Species 2015-2023 (CMS Resolution 11.2) and consider the development of sub-targets.</p>	<p>Inf.7.2 (Relevant CMS COP12 documents)</p>	<p>Note taken</p> <p>Guidance given</p>
	<p>7.3 Dates of Interest 2017/2018</p> <p><i>The Secretariat will seek comments on the draft list of Dates of Interest.</i></p> <p><i>The meeting will be asked to decide on attendance at relevant meetings.</i></p>	<p>(WPA 65) Compile a list of Dates of Interest and report back to each meeting of the Advisory Committee on attendance at such meetings.</p> <p>(WPA 66) Insofar as budgetary provisions and guidance allow for it, ensure proper representation at meetings of other relevant organizations.</p>	<p>Doc.7.3 (Dates of Interest)</p>	<p>List finalized</p> <p>Persons providing reports back from key meetings identified</p>
Coffee/Tea Break (15.00 – 15.30)				
15.30 – 18.00	8. Publicity and Outreach			
	<p>8.1 Reports by the Secretariat, Parties and Partners</p> <p><i>The Secretariat will present its report to the meeting.</i></p>	<p>(WPA 40) Make efforts to implement the existing (and possible future) Communication, Education and Public Awareness (CEPA) Plan.</p>	<p>Doc.7.1 (Outreach Report)</p>	<p>Note taken</p> <p>Comments made</p> <p>Guidance given</p>

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	<p><i>Parties will be invited to present related points from their national reports.</i></p> <p><i>Participants will be given the opportunity to present new information on the subject.</i></p>	<p>(WPA 42) Develop the ASCOBANS website, including the children’s website and other information material as needed, aiming to meet the needs of a wide range of target audiences in the languages of the Agreement Area.</p> <p>(WPA 43) Support annual celebration of the International Day of the Baltic Harbour Porpoise on the 3rd Sunday in May.</p> <p>(WPA 46) Report on outreach and communication issues to each meeting of the Advisory Committee.</p>		
	<p>9. Funding on Projects and Activities</p>			
	<p>9.1 Progress of Projects Supported by ASCOBANS</p> <p><i>The Secretariat will present its report to the meeting.</i></p>		<p>Doc.9.1 (Progress Projects)</p> <p>Inf.9.1.a (Project Report Necropsy Database)</p>	<p>Note taken</p> <p>Guidance given</p>
	<p>9.2 Prioritization of Activities Requiring Funding</p> <p><i>The Secretariat will inform the meeting about the financial needs for the implementation of activities agreed by the AC.</i></p> <p><i>The meeting will be requested to decide on future calls for projects.</i></p>	<p>(WPA 31) Issue call for project proposals when instructed to do so by the Advisory Committee, and conduct consultation on prioritization to the next meeting.</p> <p>(WPA 32) Prepare for each meeting of the Advisory Committee an overview of approved activities requiring funding.</p>	<p>Doc.9.2 (Activities Requiring Funding)</p>	<p>Note taken</p> <p>Priority order for activities agreed</p> <p>Decision on calls for projects in 2017 and 2018 made</p>

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		(WPA 56) Encourage Parties and partner organizations to provide voluntary contributions for projects prioritized by the AC or outreach initiatives.		
	10. Any other Business <i>Any items flagged for discussion during item 1.2 will be addressed.</i>			

Thursday, 7 September				
9.00 – 10.30	11. Adoption of the List of Action Points of the Scientific Session <i>The Secretariat will present a list of Action Points and Decisions for approval</i>			List of Action Points adopted
	12. Close of the Scientific Session			
	13. Opening of the Institutional Session <i>Late items and topics to be discussed under item 19 may be suggested.</i>			
	14. Accession and Agreement Amendment <i>The Secretariat will present the status of accession and acceptance of the amendment to the meeting.</i>	(WPA 72) Promote accession of non-Party Range States and the European Commission to the Agreement	Inf.14 (Accession)	Note taken Comments made Guidance given

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
	<p><i>Parties that have not yet formally accepted the Amendment will be called on to inform the meeting on the progress made.</i></p> <p><i>Parties will be given opportunity to report on any efforts to promote accession of non-Parties.</i></p>			
Coffee/Tea Break (10.30 – 11.00)				
11.00 – 12.30	<p>15. Continued Revision to National Reporting Format</p> <p><i>The Secretariat will outline the 2016 national reporting process and highlight progress as well as difficulties encountered.</i></p> <p><i>Parties will be requested to provide comments on the 2016 reporting form, which is due to be used again in 2020. The meeting is invited to improve the current format and agree on the process for developing the 2017 reporting format.</i></p>	<p>(WPA 67) Develop the sections of the reporting format one by one, starting with those to be considered in each report and at the first Advisory Committee Meeting after MOP8.</p> <p>(WPA 68) In developing the detail of each section, consult experts on the subjects in order to ensure that essential information is gathered in a form that standardizes responses and lends itself to statistical analysis as far as possible, and decide which topics should be reported on by region.</p> <p>(WPA 70) Tailor the agenda for each of the meetings of the Advisory Committee to reflect the topics selected for the previous year's national reports.</p>	<p>Doc.15.1.a (National reporting template)</p> <p>Doc.15.1.b (National reporting tables)</p> <p>Resolution 8.1</p>	<p>Note taken</p> <p>Process for developing the 2017 reporting form and refining the complete questionnaire for national reporting in 2020 agreed</p> <p>Comments made</p>

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
Lunch Break (12.30 – 13.30)				
16. Financial and Administrative Issues				
13.30 – 15.00	16.1 Administrative Issues <i>The Secretariat will present its report to the meeting.</i>	(WPA 54) Report on budgetary and administrative issues to each meeting of the Advisory Committee	Doc.16.1.a (Admin Report)	Note taken Guidance given
	16.2 Accounts for 2016 and 2017 <i>The Secretariat will present its reports to the meeting.</i>	(WPA 54) Report on budgetary and administrative issues to each meeting of the Advisory Committee	Doc.16.2.a (Budget 2016) Doc.16.2.b (Mid-Term Budget 2017)	Note taken Guidance given
Coffee/Tea Break (15.00 – 15.30)				
15.30 – 16.45	17. Project Funding <i>Parties will be requested to decide on overall priorities for financial support, based on the priority order for activities agreed under item 9.2, as well as a list of proposals that were suggested during the meeting.</i>	(WPA 57) Develop funding arrangements for projects prioritized by the Advisory Committee and Meeting of Parties.		Funding assigned to priority activities
	18. Election of Chair/Vice-Chair <i>In accordance with Rule 4 of the Rules of Procedure, a Chairperson and a Vice-Chairperson shall be elected from among the Committee Members or their advisers.</i>			Chair and Vice-Chair for AC24-26 elected
	19. Any other Institutional Issues			

Time	Agenda Item	Related Work Plan Activity	Documents	Expected Outcomes
	<i>Any items flagged for discussion during item 13 will be addressed.</i>			
	20. Date and Venue of the 24th Meeting of the Advisory Committee <i>Parties will be invited to make offers for hosting AC24 in 2018. The meeting will be invited to give guidance on suitable dates.</i>			Guidance given
Refreshment Break (16.45 – 17.45 – extended for production of Action Points)				
17.45 – 18.30	21. Adoption of the List of Action Points of the Institutional Session <i>The Secretariat will present a list of Action Points and Decisions for approval.</i>			List of Action Points adopted
	22. Close of Meeting <i>The Meeting is expected to close by 18.30 on Thursday, 7 September 2017.</i>			