

Agenda Item 1.4

Opening of the Meeting

Adoption of the Agenda and Meeting  
Schedule

**Document 1.4.b Rev.1**

**Provisional Annotated Agenda and  
Schedule**

**Action Requested**

- Review the Provisional Agenda
- Make proposals for amendment if desired
- Adopt the Agenda

Submitted by

Secretariat



**NOTE:  
DELEGATES ARE KINDLY REMINDED  
TO BRING THEIR OWN COPIES OF DOCUMENTS TO THE MEETING**



### Provisional Annotated Agenda and Schedule

Time	Agenda Item	Documents	Suggested Organization of Work	Expected Outcomes
<b>Monday, 29 August</b>				
17.00 – 18.30	<b>Heads of Delegation Meeting</b> <i>Open only to Heads of Delegations of the Parties, with Secretariat support if desired.</i>			
<b>Tuesday, 30 August</b>				
9.00 – 10.45	<b>1. Opening of the Meeting</b> <i>The Meeting will be opened by the Chair of the Advisory Committee at 9.00 on Tuesday, 30 August 2016.</i>			
	<b>1.1 Welcoming Addresses</b> <i>The Minister of the Environment of Finland will welcome participants, followed by a theatre performance featuring the harbour porpoise by Frollein Brehm's Life of Animals, a keynote speech by Chris Butler-Stroud, and opening remarks of the Executive Secretary Bradnee Chambers.</i>		Plenary	
	<b>1.2 Rules of Procedure</b> <i>The Chair will draw the meeting's attention to the Rules of Procedure. The Rules of Procedure adopted at MOP7 remain in force unless an amendment is called for.</i>	Inf.1.2 (RoP)	Plenary	Rules of Procedure confirmed
	<b>1.3 Election of Officers</b> <i>The Chair will request the meeting to elect a Chair and a Vice-Chair from among the delegates of the contracting Parties.</i>		Plenary	Chair and Vice-Chair elected

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	<p><b>1.4 Adoption of the Agenda and Meeting Schedule</b> <i>The Chair will invite the meeting to review the Provisional Agenda and schedule and to make any proposals for amendment prior to their adoption.</i> <i>Late items and topics to be discussed under item 8 (Any Other Business) may be suggested.</i> <i>The establishment of working groups already foreseen may be proposed, e.g. a technical working group (WG1) and a budget working group (WG2) to work in parallel.</i></p>	<p><b>Doc.1.4.a Rev.2 (Agenda)</b> <b>Doc.1.4.b Rev.1 (Annotated Agenda &amp; Schedule)</b> Inf.1.4 (Documents)</p>	Plenary	Agenda adopted Schedule endorsed Working Groups established, e.g. Technical WG1, Budget WG2 WG Chairs and Rapporteurs selected
	<p><b>1.5 Credentials Committee and Other Sessional Committees</b> <i>The Chair will invite Parties to nominate a chair and members of a Credentials Committee for the purpose of reviewing the original credentials of official delegations.</i></p>		Plenary	Credentials Committee established
	<p><b>2. Opening Statements</b> <i>Delegates and observers will be given opportunity to make brief oral statements, if desired. All are kindly requested to submit any opening statements in writing in advance of the meeting.</i></p>	<p>Inf.2.a (Parties) Inf.2.b (Observers)</p>	Plenary	Note taken
	<p><b>3. ASCOBANS Outreach and Education Award 2016</b> <i>Whale and Dolphin Conservation is the winner of the 5<sup>th</sup> ASCOBANS Outreach and Education Award. Chris Butler-Stroud, CEO of WDC, will receive the trophy and be given opportunity to address the meeting on behalf of the organization.</i></p>		Plenary	Award presented

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<b>Coffee/Tea Break (10.45 – 11.15)</b>				
11.15 – 12.45	<b>4. Reports</b>			
	<b>4.1 Report of the Chair and Vice-Chair of the Advisory Committee</b> <i>The Chair and Vice-Chair of the Advisory Committee will report on the work of the Committee since the 7<sup>th</sup> Meeting of the Parties.</i>	<b>Doc.4.1 (AC Evaluation)</b>	Plenary	Note taken Guidance given
	<b>4.2 Report of the Secretariat</b> <i>The Secretariat will report on the status of accession and acceptance of the amendment of 2003, as well as on its activities, progress made and difficulties encountered since the 7<sup>th</sup> Meeting of the Parties.</i>	<b>Doc.4.2 (Secretariat Report)</b>	Plenary	Note taken Guidance given
	<b>4.3 Annual National Reports of ASCOBANS Parties</b> <i>The Secretariat will introduce the compilations of the Annual National Reports for 2012, 2013, 2014 and 2015.</i> <i>The Chair will invite Parties to give brief oral reports on their implementation of the Agreement and cooperation with each other.</i>	Inf.4.3.a (2012 ANRs) Inf.4.3.b (2013 ANRs) Inf.4.3.c (2014 ANRs) Inf.4.3.d (2015 ANRs) Inf.4.3.e (Advice Netherlands)	Plenary	Note taken
	<b>4.4 Reports from Non-Party Range States</b> <i>The Chair will invite representatives of non-Party Range States to give brief oral reports on their conservation activities relating to small cetaceans.</i>	Inf.4.4 (Non-Party Reports)	Plenary	Note taken

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	<i>All are kindly invited to submit any progress reports in writing in advance of the meeting.</i>			
	<p><b>4.5 Reports from Observer Organizations</b>  <i>The Chair will invite representatives of observer organizations to give brief oral reports on their conservation activities relating to small cetaceans.</i>  <i>All are kindly invited to submit any progress reports in writing in advance of the meeting.</i></p>	<p>Inf.4.5.a (NAMMCO)            Inf.4.5.b (UNEP)</p>	Plenary	Note taken
<b>Lunch Break (12.45 – 14.00)</b>				
<b>14.00 – 16.00</b>	<b>5. Strategic and Institutional Issues</b>			
	<p><b>5.1 Strategic Plan for Migratory Species</b>  <i>The Secretariat will report on progress relating to the Strategic Plan for Migratory Species.</i></p>	<p><b>Doc.5.1 (Progress SPMS)</b>            Inf.5.1.a (CMS Res.11.02)            Inf.5.1.b (Draft Companion Volume)</p>	Plenary	Note taken Guidance given
	<p><b>5.2 National Reporting</b>  <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i></p>	<b>Doc.5.2 (Draft Resolution)</b>	Plenary (only introduction)	Note taken Guidance given to WG1
	<p><b>5.3 Activities of the Advisory Committee and Work Plan</b>  <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i></p>	<b>Doc.5.3 Rev.1 (Draft Resolution)</b>	Plenary (only introduction)	Note taken Guidance given to WG1

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	<p><b>5.4 Rules of Procedure for the Advisory Committee and Meeting of the Parties</b> <i>The Secretariat will introduce the changes proposed to the Rules of Procedure for the Advisory Committee and Meeting of the Parties.</i></p>	<p><b>Doc.5.4.a (Draft RoP AC)</b> <b>Doc.5.4.b (Draft RoP MOP)</b></p>	Plenary	Revised RoP for AC and MOP adopted
<b>Coffee/Tea Break (16.00 – 16.30)</b>				
<b>16.30 – 18.15</b>	<b>7. Administrative and Budgetary Issues</b>			
	<p><b>7.1 Financial and Administrative Matters 2012-2016</b> <i>The Secretariat will present its report on financial and administrative matters since the 7<sup>th</sup> Meeting of the Parties. The Secretariat will introduce the Draft Resolution.</i></p>	<p><b>Doc.7.1.a Rev.1 (Budget Report)</b> <b>Doc.7.1.b (Draft Resolution)</b></p>	Plenary (only introduction)	Note taken Guidance given to WG2
	<p><b>7.2 Financial and Administrative Matters 2017-2020</b> <i>The Secretariat will introduce the Draft Resolution and related budget proposals.</i></p>	<p><b>Doc.7.2.a (Draft Resolution)</b> <b>Doc.7.2.b (Budget Proposals)</b></p>	Plenary (only introduction)	Note taken Guidance given to WG2
<b>Dinner Hosted by the Government of Finland</b> (departure from meeting venue at 18.30)				

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<b>Wednesday, 31 August</b>				
9.00 – 10.45	<b>6. Further Implementation of the Agreement</b> <i>This item will be addressed by the Technical Working Group (WG1).</i>			
	<b>6.1 Species Action Plans</b>			
	<b>6.1.1 Recovery Plan for Baltic Harbour Porpoises</b> <i>The Secretariat and the Consultant will introduce the Draft Resolution prepared in collaboration with the Jastarnia Group.</i>	<b>Doc.6.1.1 Rev.1 (Draft Resolution)</b> Inf.6.1.1 (CCB & WDC Statement)	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.1.2 Development of a Conservation Plan for Common Dolphins</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the document and Draft Resolution.</i>	<b>Doc.6.1.2.a (Common Dolphins)</b> <b>Doc.6.1.2.b (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.2 Conservation Issues</b>			
	<b>6.2.1 Monitoring and Mitigation of Small Cetacean Bycatch</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.1 (Draft Resolution)</b> Inf.6.2.1.a (Bycatch Legislation Report) Inf.6.2.1.b (Monitoring Rationale UK)	WG1	Draft Resolution finalized for adoption in Plenary
	<b>7. Administrative and Budgetary Issues</b> <i>This item will be addressed by the Budget Working Group (WG2).</i>			

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	<b>7.1 Financial and Administrative Matters 2012-2016</b> <i>The Secretariat will introduce the Draft Resolution.</i>	<b>Doc.7.1.a (Budget Report)</b> <b>Doc.7.1.b (Draft Resolution)</b>	WG2	Draft Resolution finalized for adoption in Plenary
	<b>7.2 Financial and Administrative Matters 2017-2020</b> <i>The Secretariat will introduce the Draft Resolution and related budget proposals. The Working Group will consider the proposals made and introduce any changes desired.</i>	<b>Doc.7.2.a (Draft Resolution)</b> <b>Doc.7.2.b (Budget Proposals)</b>	WG2	
<b>Coffee/Tea Break (10.45 – 11.15)</b>				
<b>11.15 – 12.45</b>	<b>6.2.2 Ocean Energy</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.2 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.2.3 Impacts of Polychlorinated Biphenyls (PCBs)</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.3 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.2.4 Addressing the Threats from Underwater Unexploded Ordnance (UXO)</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.4 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>7.2 Financial and Administrative Matters 2017-2020</b> <i>The Working Group will consider the Draft Resolution and related budget proposals and introduce any changes desired.</i>	<b>Doc.7.2.a (Draft Resolution)</b> <b>Doc.7.2.b (Budget Proposals)</b>	WG2	

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<b>Lunch Break (12.45 – 14.00)</b>				
14.00 – 16.00	<b>6.2.5 Managing Cumulative Anthropogenic Impacts in the Marine Environment</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.5 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.2.6 Necropsy and Rescue of Small Cetaceans</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.6.2.6 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>6.2.7 CMS Family Environmental Impact Assessment Guidelines for Noise-generating Offshore Industries</b> <i>The Secretariat will introduce the Draft Resolution.</i>	<b>Doc.6.2.7.a Rev.1 (Draft Resolution)</b> <b>Doc.6.2.7.b (Guidelines)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>7.2 Financial and Administrative Matters 2017-2020</b> <i>The Working Group will consider the Draft Resolution and related budget proposals and introduce any changes desired.</i>	<b>Doc.7.2.a (Draft Resolution)</b> <b>Doc.7.2.b (Budget Proposals)</b>	WG2	
<b>Coffee/Tea Break (16.00 – 16.30)</b>				
16.30 – 18.30	<b>5.2 National Reporting</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.5.2 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary
	<b>5.3 Activities of the Advisory Committee and Work Plan</b> <i>The Chair will call on the Drafting Group established by AC22 to introduce the Draft Resolution.</i>	<b>Doc.5.3 Rev.1 (Draft Resolution)</b>	WG1	Draft Resolution finalized for adoption in Plenary

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	<b>7.2 Financial and Administrative Matters 2017-2020</b> <i>The Working Group will consider the Draft Resolution and related budget proposals and introduce any changes desired.</i>	<b>Doc.7.2.a (Draft Resolution)</b> <b>Doc.7.2.b (Budget Proposals)</b>	WG2	Draft Resolution finalized for adoption in Plenary
<i>Drafting/Working Groups (as needed)</i>				

Time	Agenda Item	Documents	Suggested Organization of Work	Expected Outcomes
<b>Thursday, 1 September</b>				
9.00 – 10.45	<b>Reconvening of Working Group 1 (if required)</b> <i>If required, WG1 will be given brief opportunity to meet in order to consider the proposals of any drafting groups it established that worked in the evening.</i>		WG1	
	<b>1.5 Report of the Credentials Committee</b> <i>The Chair of the Credentials Committee will presents its final report.</i>		Plenary	Report noted and accepted
	<b>Reports of the Working Groups</b>		Plenary	
	<b>Report of Working Group 1</b>		Plenary	Note taken
	<b>Adoption of Resolutions</b> <i>The meeting will be invited to adopt the text of Resolutions prepared by the Technical Working Group.</i>		Plenary	Resolutions adopted
<b>Coffee/Tea Break (10.45 – 11.15)</b>				
11.15 – 12.45	<b>Adoption of Resolutions (cont.)</b> <i>The meeting will be invited to adopt the text of Resolutions prepared by the Technical Working Group.</i>		Plenary	Resolutions adopted
	<b>Report of Working Group 2</b>		Plenary	Note taken
	<b>Adoption of Resolutions</b> <i>The meeting will be invited to adopt the text of Resolutions prepared by the Budget Working Group.</i>		Plenary	Resolutions adopted

Time	Agenda Item	Documents	Suggested Organization of Work	Expected Outcomes
<b>Lunch Break (12.45 – 14.00)</b>				
14.00 – 16.00	<p><b>Adoption of Resolutions (cont.)</b> <i>The meeting will be invited to adopt the text of Resolutions prepared by the Budget Working Group.</i></p>		Plenary	Resolutions adopted
<b>Coffee/Tea Break (16.30 – 18.30)</b>				
16.30 – 18.30	<p><b>8. Any Other Business</b> <i>Any items flagged for discussion during item 1.4 will be addressed.</i></p>		Plenary	
	<p><b>9. Date and Venue of the 23<sup>rd</sup> Meeting of the Advisory Committee and the 9<sup>th</sup> Meeting of the Parties</b> <i>Parties will be invited to make offers for hosting AC23 in 2017 and MOP9 in 2020. The meeting will be invited to give guidance on suitable dates.</i></p>		Plenary	Guidance given
	<p><b>10. Adoption of Any Documents</b> <i>The meeting will be asked to approve the adoption of the report by correspondence in the weeks following the meeting. Advance copies of the final text of the adopted resolutions will be made available promptly.</i></p>		Plenary	
	<p><b>11. Close of Meeting</b> <i>The Meeting is expected to close by 18.30 on Thursday, 1 September 2016.</i></p>			