

Agenda Item 17.2

Budgetary Issues

Outline of Budget for 2009

**Document 08
(restricted)**

Outline of Budget for 2009

Action Requested

- Take note of the information submitted
- Comment
- Decide on the allocation of savings from 2008

Submitted by

Secretariat



NOTE:
**IN THE INTERESTS OF ECONOMY, DELEGATES ARE KINDLY REMINDED TO BRING THEIR OWN
COPIES OF DOCUMENTS TO THE MEETING**

Outline of Budget for 2009

The Acting Executive Secretary and the UNEP/CMS Administration and Financial Management Unit (AFMU) are monitoring the ASCOBANS Budget, under the arrangements for a joint Secretariat agreed at MOP5. Income and expenditure to date and projections for 2009 are given below.

Table 1: Income to the General Trust Fund

Contributions to the General Trust Fund for the Agreement on the Conservation of Small Cetaceans of the Baltic and North Seas (ASCOBANS) (BA) as at 15 March 2009.

COUNTRIES	MOP 5 approved contribution for 2009	Contributions received in 2008 for 2009	Contributions received in 2009 (by 15 March)	Outstanding Amount (as at 15 March)
	EUR	EUR	EUR	EUR
Belgium	14,867	0	0	14,867
Denmark	9,986	0	9,986	0
Finland	7,413	0	0	7,413
France	38,197	0	0	38,197
Germany	38,197	0	0	38,197
Lithuania	334	0	0	334
Netherlands	23,504	0	0	23,504
Poland	6,411	0	0	6,411
Sweden	13,880	0	0	13,880
United Kingdom	38,197	0	0	38,197
Total	190,986	0	9,986	181,000

Table 2: The MOP5 approved budget for 2009, the status of expenditures, as recorded in our internal bookkeeping system at 15 March 2009, and the projected expenditures and balance as at 31 December 2009 on the General Trust Fund for the Agreement on the Conservation of Small Cetaceans of the Baltic and North Seas (ASCOBANS) (BA)

		MOP5 approved budget for 2009*	Status of expenditure as at 15 March 2009 in EURO**	Available balance as at 15 March 2009 in EURO	Estimated expenditure through 31 December 2009 in EURO	Estimated Saving/Deficit as at 31 December 2009 in EURO	Description of the expenditure
1101	Executive Secretary (D1), 3%	5,733	0	5,733	5,733	0	Cost sharing with CMS. Adjustments will be made later in 2009.
1102	CMS Professional Staff (P4), 15% (CMS Senior Advisor)	18,923	0	18,923	18,923	0	Cost sharing with CMS. Adjustments will be made later in 2009.
1105	Professional Staff: ASCOBANS Co-ordinating Officer (P2) 75%	69,000	10,498	58,502	45,000	24,000	Cost sharing: 25% will be reimbursed from the CMS budget. Adjustments will be made later in 2009.
1121	ASCOBANS one time payment to former Staff	3,966	0	3,966	0	3,966	The total sum due to the former Executive Secretary was paid in 2007. The over-expenditure on this budget line was covered from savings on another in 2007. This amount is therefore available for other purposes.
1220	Professional consultancies & fractional CMS GS staff time	8,000	4,393	3,607	12700	-4,700	Cost sharing with CMS and Consultancies. Steps for rephasal of balance (estimated at 3,656 Euro) from 2008 taken.

		MOP5 approved budget for 2009*	Status of expenditure as at 15 March 2009 in EURO**	Available balance as at 15 March 2009 in EURO	Estimated expenditure through 31 December 2009 in EURO	Estimated Saving/Deficit as at 31 December 2009 in EURO	Description of the expenditure
1303	General Services Staff: Administrative Support (G5) 50%	40,103	2,116	37,987	25,000	15,103	
1601	Travel - Secretariat Staff	4,244	2,072	2,172	4,244	0	Travel costs dependent on AC recommendations for attendance at meetings.
1602	Experts on Mission	856	0	856	1,500	-644	
1999	Subtotal	150,825	19,079	131,746	113,100	37,725	
2201	Conservation Projects	0***	25,500	19,029	44,529	0	Further expenditure dependent on AC recommendations for support of projects. Commitments made after steps for rephasal (estimated at 44,529 Euro) from 2008 had been taken.
2999	Subtotal	0	25,500	19,029	44,529	0	
3301	Meeting of Parties	2,460	0	2,460	2,460	0	Any over-expenditure to be borne by host country or voluntary contributions.
3302	Meeting of the Advisory Committee	2,460	0	2,460	2,460	0	Any over-expenditure to be borne by host country or voluntary contributions.
3999	Subtotal	4,920	0	4,920	4,920	0	

		MOP5 approved budget for 2009*	Status of expenditure as at 15 March 2009 in EURO**	Available balance as at 15 March 2009 in EURO	Estimated expenditure through 31 December 2009 in EURO	Estimated Saving/Deficit as at 31 December 2009 in EURO	Description of the expenditure
4101	Miscellaneous office supplies	731	392	339	731	0	
4201	Office Equipment	2,714	0	2,714	1,600	1,114	Purchase of laptop and mobile phone for use on official missions.
4999	Subtotal	3,445	392	3,053	2,331	1,114	
5101	Maintenance of Equipment	522	0	522	10,200	-9,678	IT Charges for the second half of 2008 and the first half of 2009 will be taken from the 2009 budget. These are estimated to amount to 10,000 Euro and will have to be covered from savings on this and other budget lines.
5102	Operation/maintenance of photocopier/fax	209	0	209	209	0	
5201	Information material	0	-360	360	1,500	-1,140	VAT reimbursement of 360 Euro. Steps for rephasal of balance (estimated: 1,377 Euro) from 2008 taken.
5202	Reference material	104	0	104	104	0	
5301	Telephone and Fax	574	0	574	350	224	
5302	Postage and miscellaneous	470	15	455	850	-380	

		MOP5 approved budget for 2009*	Status of expenditure as at 15 March 2009 in EURO**	Available balance as at 15 March 2009 in EURO	Estimated expenditure through 31 December 2009 in EURO	Estimated Saving/Deficit as at 31 December 2009 in EURO	Description of the expenditure
5999	Subtotal	1,879	-345	2,224	13,213	-10,974	
	Total	161,069	44,626	160,972	178,093	27,865	
6000	UNEP 13% PSC	20,939	5,801	20,926	23,152	3,622	
	Grand Total	182,009	50,428	181,900	201,246	31,488	
6001	Operating Reserve	8,979	0	8,979	0	8,979	
	Grand Grand Total*	190,988	50,428	190,879	201,246	40,467	

* MOP5 approved budget for 2009 in Euro

** Estimated expenditure amount in Euro

*** BL 2201 had been created upon request of AC15 to make positive balances from the 2005 and 2007 budgets available for conservation projects. No MOP allotment exists for this BL.