

**Agenda Item 7.1.1: Report on Budget for 2005**

**Budget 2005 – Summary of Income and Expenditures  
and Trust Fund Balance**

**Submitted by: Secretariat**



***NOTE:***  
**IN THE INTERESTS OF ECONOMY, DELEGATES ARE KINDLY REMINDED TO BRING  
THEIR OWN COPIES OF THESE DOCUMENTS TO THE MEETING**

### **Secretariat's Note**

This document contains a summary of approved and actual expenditure from the ASCOBANS Trust Fund for 2005 and the Trust Fund balance as at 31 December 2005. The UNEP final audited statement of income and expenditure and changes in reserve and fund balances as at 31 December 2005 will be circulated to the ASCOBANS Coordinating Authorities as soon as it is made available to the Secretariat.

Please note that the overspending shown in budget lines 1101 and 1301 is due to the unfavourable development of the exchange rate between USD and the Euro. As a result, the operational reserve, which had dropped below the threshold of 100,000 USD by 31 December 2004, has been diminished further.

## ASCOBANS

### Approved and actual expenditure from Trust Fund for 2005 in US Dollars

Budget Line	MOP-approved budget 2005	Actual expen- ditures 2005	Balance
<b>10 Personnel</b>			
1100 Professional Staff			
1101 Executive Secretary (P3)	84,480.00	98,539.02	-14,059.02
1102 Administrative & Fund Management Officer (UNEP)			
1220 Consultancies	4,000.00	3,108.81	891.19
1300 Administrative Support			
1301 Secretary (G4)	53,870.00	62,410.07	-8,540.07
1600 Travel on official business			
1601 Secretarial staff	7,000.00	5,234.16	1,765.84
1602 Expert on Mission	1,000.00	803.02	196.98
<b>1999 Personnel Subtotal</b>	<b>150,350.00</b>	<b>170,095.08</b>	<b>-19,745.08</b>
<b>30 Meetings</b>			
3301 Meeting of Parties	0.00	0.00	0.00
3302 Meeting of the Advisory Committee	3,800.00	5,703.73	-1,903.73
<b>3999 Meetings Subtotal</b>	<b>3,800.00</b>	<b>5,703.73</b>	<b>-1,903.73</b>
<b>40 Equipment and Premises</b>			
4100 Expendable equipment	2,100.00	688.86	1,411.14
4200 Non-expendable equipment			
4201 Office equipment	1,800.00	558.43	1,241.57
4300 Premises			
4301 Rent and maintenance costs			
<b>4999 Equipment and Premises Subtotal</b>	<b>3,900.00</b>	<b>1,247.29</b>	<b>2,652.71</b>
<b>50 Miscellaneous Costs</b>			
5100 Operation and Maintenance			
5101 Operation/maintenance computers	1,000.00	212.23	787.77
5102 Operation/maintenance of photocopier/fax	1,000.00	332.28	667.72
5200 Reporting Costs			
5201 Information material	2,250.00	417.22	1,832.78
5202 Reference material	250.00	167.30	82.70

5300 Sundry			
5301 Telephone and Fax	1,300.00	1,470.03	-170.03
5302 Postage and miscellaneous	2,000.00	829.57	1,170.43
5400 Hospitality	600.00	472.03	127.97
<b>5999 Miscellaneous Costs Subtotal</b>	<b>8,400.00</b>	<b>3,900.66</b>	<b>4,499.34</b>
<b>SUBTOTAL</b>	<b>166,450.00</b>	<b>180,946.76</b>	<b>-14,496.76</b>
6000 UNEP programme support costs (13%)	21,638.50	23,523.08	-1,884.58
<b>GRAND TOTAL</b>	<b>188,088.50</b>	<b>204,469.84</b>	<b>-16,381.34</b>

### Trust Fund Balance

<b>Beginning balance of trust fund on 1 January 2005</b>	<b>97,000.00</b>
Contribution income 2005	197,000.00
Interest income 2005	3,000.00
Expenditure 2005	-204,469.84
Prior period adjustments	0.00
<b>Closing balance of trust fund on 31 December 2005</b>	<b>92,530.16</b>